

Demarest Free Public Library  
Board of Library Trustees Meeting  
April 17, 2023

1. Call to order at 7:13pm

Ana Sandoval read the following:

This is a regular meeting of the Demarest Library Board of Trustees. The date, time and location of this meeting has been advertised in the Official Newspaper of the Borough, filed with the Borough Clerk and posted on the Municipal Bulletin Board. All notice of requirements of the Open Public Meeting act for this meeting have been fulfilled.

2. Roll Call

Present: P. Desai; S. Nankani; A. Sandoval; A. Keysar; D. Hayden; L. Carson; E. Kass

Absent: S. Galli; Council Liaison, D.Marks, H. Shimokawa

3. Approval of Agenda

Motion to approve the agenda by L. Carson; Seconded by D. Hayden

4. Approval of Minutes of March 13, 2023 Meeting

Keysar noted a change was needed in the item #12. Time should be corrected to 7:00pm. Motion to approve the Minutes of the April 17, 2023 meeting with above mentioned correction by A. Keysar; Seconded by D. Hayden

5. Treasurer's Report

S. Nankani gave the report for Steve Galli who has resigned from the Board. She recommended that since funds in the library's combined bank accounts exceed the FDIC insurance limit, the Board of Trustees should examine existing options to protect library funds. A discussion was made with Michael Cerone (attorney) to review NJLA approved options and recommendation was made to consider Treasury Direct bills as well as move Capital Account to a different bank.

6. Director's Report

- P. Desai met with the borough administrator to discuss DPW's job responsibilities towards the library.
- She will also be meeting with the Mayor and our Council liaison to get clarity on the matter and share
- 1st Quarter 2023 appropriation check is due to the library. The CFO mentioned it will be physically signed on 4/24 after the next Mayor and Council meeting. S. Nankani suggested we request payment via ACH.
- We had a second successful year of the annual Makers Day celebration at the library with seventy-five members in attendance

- P. Desai shared details about a digital play table up for consideration for the Children's Room.
- Friends of the Library are still awaiting their non-profit status.

#### 7. Old Business

E. Kass met with the architect, he shared details on the circulation desk placement, MeeScan, etc. He is currently fine-tuning the plans. At the next Board Meeting final plans will be shared with the Board of Trustees.

Discussion opened on how to engage with the donors prior to construction. It was discussed that they may possibly be invited to a zoom meeting regarding construction plans for the door which they are offering a \$15K donation for.

#### 8. New Business

Motion by L. Carson to move capital account funds in excess of the FDIC insurance limit from Spencer Savings to any interest-bearing obligations of the United States of America, or in interest-bearing bonds of the State of New Jersey, or any county; seconded by D. Hayden. Roll Call vote, following all voted yes: S. Nankani; A. Sandoval; A. Keysar; D. Hayden; L. Carson; E. Kass

#### 9. President's Report

- Having a new Mayor & Council at the Boro presents an opportunity to share the value of our library with them and resolve challenges. Are there initiatives we can share with the mayor on ways he can participate at the library? One idea that was brought up was to ask the Mayor if he would be interested in participating in a story time.
- The new weekly newsletter distributed by the Administration is an excellent way to build community and share all of the exciting events taking place at the library.

#### 10. Meeting Open to the Public

S. Nankani introduced Lynn Ma, a prospective board member to complete S. Galli's term as Treasurer. No additional public was present, so we moved to adjourn the meeting.

#### 11. Meeting was adjourned by 8:36 p.m.

Next Board Meeting will be on Monday, May 8 at 7:00p.m.